

**RULES AND REGULATIONS GOVERNING THE
ESTABLISHMENT AND USE OF LOADING ZONES**

Only Business firms and Corporations may apply for zones.

The Director of Public Works is authorized to approve or reject the establishment of Loading Zone as provided by Ordinance.

An Annual Fee is established and must be paid by January 1 of each year or zone will be removed without notice.

If zone is located north to River Road, south to Broadway, west to Roy Wilkins (9th Street), and east to Hancock Street the annual fee is \$15.00 per linear foot, and \$9.00 per linear foot if zone is outside this area. Fee shall be paid before zone is installed.

No Operator of a Vehicle shall stand or park such Vehicle in a Loading Zone for a period of time longer than is necessary for the loading and unloading of materials in harmony with the Ordinance #75.36 regulating Loading Zones. Ordinance #75.18 allows a motor vehicle to be parked in a loading zone for that period of time necessary to permit entrance or exit of the handicapped person to or from the parked vehicle, *but in no circumstances longer than 30 minutes*.

In the event that Applicant's Permit is revoked due to withdrawal from business or change of address and the new address does not warrant the issuance of a Permit at the new location, there will be no refund from the said Fee. Also, Applicant shall notify the Department of Public Works in order that the signs may be removed.

A Loading Zone is not for the exclusive use of the business which paid the fee. Any commercial vehicle or properly permitted private vehicle can park in a Loading Zone for up to 30 minutes, provided they have their flashers in operation while parked.

**** NOTE **** Vehicles parking in a Loading Zone must adhere to any peak hour restrictions. Therefore, the Loading Zones **MAY NOT** be used during those times.

If this Zone is approved, I agree to comply with the Rules and Regulations. I fully realize that failure to do so may result in the cancellation of my Permit. I hereby warrant that I have the authority to accept this responsibility on behalf of my Principal.

Signed: _____
Signature of Applicant

Signed: _____
Inspector, Department of Works

Date: _____

Date: _____



LOUISVILLE — JEFFERSON COUNTY METRO GOVERNMENT
DEPARTMENT OF METRO PUBLIC WORKS
APPLICATION FOR LOADING ZONE

CC# _____

LZ# _____ W/O# _____

→ Name: _____ For: _____

→ Address: _____ Zip: _____ Phone: _____

Zone to be located on _____ side of _____
 N.E.S.W.

_____ feet _____ of _____
 N.E.S.W.

→ Minimum length of area needed: _____ feet ANNUAL FEE _____

→ Length of largest vehicle using this zone: _____

→ Why is this zone needed?: _____

→ Hours of the day of week Zone is needed? _____

Monday _____ to _____

Thursday _____ to _____

Tuesday _____ to _____

Friday _____ to _____

Wednesday _____ to _____

Saturday _____ to _____

Sunday _____ to _____

SKETCH

Permit for this Loading Zone is granted for specified feet at above address for ONE YEAR subject to Provisions on reverse side. Signs to remain the property of the Louisville – Jefferson County Metro Government, Department of Metro Public Works. Receipt of which is hereby acknowledged.

Signed: _____
 Signature of Applicant

Signed: _____
 Inspector, Department of Works

Date: _____

Date: _____

PLEASE RETURN COMPLETED FORM TO DEPARTMENT OF PUBLIC WORKS PERMIT SECTION.

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